



**SULEYMAN DEMIREL UNIVERSITY
DEPARTMENT OF STUDENT AFFAIRS**

**Course Assignments According to Law Number 2547
Article 40/A
WORKFLOW**

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Workflow Steps

Determining the courses to be given by other units by relevant department administration

Requests coming within institution

Requests coming from outside the institution

If there is no academic staff to be assigned in the Units of our University, an instructor is requested from another higher education institution in the same city to teach

The relevant department is notified concerning the course assignment requests from another higher education institution in the same city within the scope of Article 40

In line with the request of the Unit, the instructor composes course assignment demand from his/her University

Resolution from the relevant unit is notified to the requesting University

The decision from the requested University is forwarded to the relevant unit

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