



SULEYMAN DEMIREL UNIVERSITY
Department of Student Affairs
Summer School Procedures
WORKFLOW

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Workflow Steps

Preparation of the academic calendar by the Summer School Commission and submission to the University Senate



Sending the Senate resolution to the relevant units, defining the equivalent courses and announcing the courses to be opened



Gathering applications of the student (Online)



Sending the unit board of directors resolutions to the Department of Student Affairs, and announcement of finalized courses and assignments



Follow-up of add/delete and excused registration processes for unopened, conflicting courses in the timetable and newly opened courses



When the Summer School is concluded, sending the grades of the students who are coming from other higher education institutions and sending the grades of Suleyman Demirel University students to the relevant units

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